

**PORTSMOUTH CIVIL SERVICE COMMISSION  
NOTICE OF EXAMINATION Posted June 14, 2024**

**POSITION:** Police Officer

**ELIGIBLE:** No person shall be eligible to receive an original appointment as a police officer, unless that person has reached the age of 20 1/2. Applicants for original appointment examination to the Police Department must not have attained the age of 41 years on or before the date of appointment.

**APPLICATION:** Qualified applicants must register for the examination by picking up, completing, and submitting an application available in the Municipal Building, Office of the City Solicitor, 728 Second St. Room 22, Portsmouth, Ohio 740-353-5229. **Completed applications may be returned between the hours of 7:00 A.M and 11:00 A.M. on the following dates:**

**June 17, 18, 20, 21, 24, 25, 26, 27, and 28**

**NO APPLICATIONS WILL BE ACCEPTED AFTER THAT TIME.**

Applications must be typed or printed in ink.

**EXAMINATION:** The examination will be conducted on Friday, July 19, 2024 at 1:00 P.M at the Scioto County Welcome Center, 342 Second St. Portsmouth, Ohio. All applicants must report to the testing site between 12:30 P.M. and 12:45 P.M. Photo ID required.

**VETERANS CREDIT:** Veterans of the Armed Services of the United States who qualify and receive a passing grade on the examination will receive an additional twenty per cent (20%) on the examination score pursuant to state law and local Civil Service Rules. A complete copy of Form DD-214 MUST be attached to the application.

**FAILURE TO ATTACH SUCH PROOF OF HONORABLE DISCHARGE WILL  
RESULT IN DISQUALIFICATION FOR VETERAN'S CREDIT.**

A minimum score of 70% is required to pass the written portion of the examination. Those who pass the written entrance exam and are offered employment must successfully pass a pre-employment drug screening and background check.