

A CITY OF HOPE AND NEW BEGINNINGS



**2014 ORGANIZATIONAL BOOKLET
PORTSMOUTH, OHIO**

CITY OF PORTSMOUTH, OHIO
ORGANIZATIONAL BOOKLET
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The City of Portsmouth



*Municipal Building
728 Second Street, Suite 24
Portsmouth, Ohio 45662
Telephone: 740-354-4706*

PORTSMOUTH CITY COUNCIL



Back Row L-R: 2nd Ward Councilman Rich Saddler, City Clerk Diana Ratliff, 5th Ward Councilman Gene Meadows

Front Row L-R: 3rd Ward Councilman Kevin E. Johnson, 1st Ward Councilman Kevin W. Johnson, 6th Ward Councilman Jeff Kleha, 4th Ward Councilman and Acting Mayor James Kalb,

A PLEDGE TO THE PEOPLE

Portsmouth City Council presents this Organizational Booklet to acquaint you with the City's staff and the changes in the new form of Government. This booklet highlights the many ways in which the City of Portsmouth serves its citizens and its plans for hope and new beginnings for the future.

Recently marked changes in State cutbacks to local government has made it hard for the City to achieve a good financial foothold. However, the City Manager and City Council have outlined goals to achieve a better financial status with a new 5 year plan.

We have partnered with the Southern Ohio Port Authority to assist the city in competing with other comparable cities for the economic growth and prosperity Portsmouth deserves. We will attempt to attract new businesses, create more jobs and foster a better life for our citizens.

We will continue to focus on our strengths to meet the challenges of our city. This is our pledge.

CITY COUNCIL

A NEW BEGINNING

This Organizational Booklet from your City Government gives a picture of each City Department Head along with the staff and a description of duties and services provided to the citizens of Portsmouth. Despite limited income and higher cost, the dedicated personnel in every office work hard to improve their services.

Applying the economic wisdom of long-term planning the City hopes to provide the most services possible for all citizens. Our future goals are to match or exceed the efficiency, services and economies of past years.

We are pleased to present to you, the Citizens of Portsmouth the workforce of the City of Portsmouth.



James Kalb, Acting Mayor

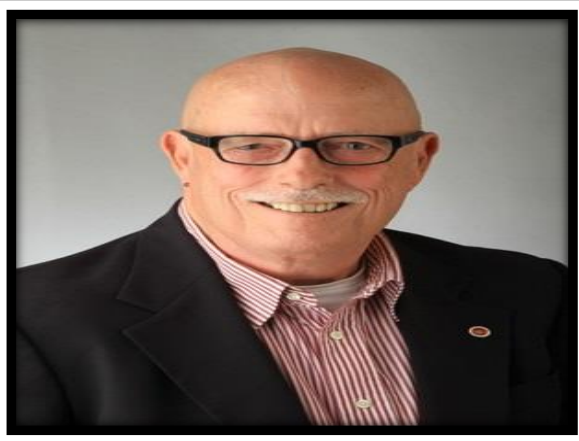
The Mayor presides at Council Meetings and represents the City for all ceremonial purposes.



Derek Allen, City Manager

The City Manager is the full-time administrative head of the Portsmouth Municipal government responsible to the City Council

PORTSMOUTH CITY COUNCIL



1st Ward Councilman Kevin W. Johnson



2nd Ward Councilman Rich Saddler



3rd Ward Councilman Kevin E. Johnson



4th Ward Councilman and Acting Mayor James Kalb



5th Councilman Gene Meadows



6th Ward Councilman Jeff Kleha

PORTSMOUTH CITY COUNCIL MEETINGS



PORTSMOUTH CITY COUNCIL



Diana Ratliff
Portsmouth City Clerk

As the Clerk of the City Council, the main function of the Clerk is to attest to all laws enacted by the City Council. The Clerk also attests to all legislation desired by and affecting the City requiring concurrent action by the State Legislature. The Clerk of the Council is also responsible for keeping the transcripts of the proceedings of the City Council.

The City Clerk has charge of all papers and documents of the City that include executive and administrative orders of the Manager, certificates of judicial appointments by the Mayor, Oaths of Office of City employees, and referendum petitions.

Portsmouth City Council recorded the following activity for 2014:

24 Regular Session meetings	1 Organizational meeting
2 Special Session Meetings	2 Public Hearings
5 Executive Sessions	Passage of 55 Ordinances
3 Ordinances were defeated	Passage of 20 Resolutions
1 Ordinance tabled	3 Resolutions tabled
18 Consent Agenda items	35 Oaths of Office
8 Proclamations	

EXECUTIVE DEPARTMENT



Derek K. Allen
City Manager

City Manager Derek Allen, is the chief executive and administrative officer to the City of Portsmouth, Ohio. He supervises the affairs of all City Departments by holding Monday morning staff meetings with the individual department heads. In addition, he exercises direct control over purchasing as the City's Purchasing Agent as prescribed by the City Charter and is responsible for making fair, efficient and economical purchases of large and expensive items that some of our departments require to keep our city safe and is responsible for the canvassing of sealed and competitive bids and the awarding of contracts for services.

He oversees that Ordinances of the City of Portsmouth and the laws of the State of Ohio are enforced. He makes recommendations to City Council concerning affairs of the City and keeps Council advised of the financial condition and future needs of the City. He prepares and submits budgets to City Council and attends all City Council meetings and prepares bi-weekly reports for City Council.

Manager Allen was appointed for an indefinite term in 2013 and took office on January 6, 2014.

EXECUTIVE DEPARTMENT



Renee Matiz – City Manager Administrative Assistant



Monday Morning Staff Meeting

ORGANIZATIONAL CHART

Department of Finance	CITIZENS OF ◀ PORTSMOUTH ▶ ▼	Department of Law
Division of Income Tax		Municipal Court
City Clerk	◀ City Council ▶ ▼	Board of Health & Department of Health
	City Manager ▼	
	Fire Department	Police Department
	Service Department	Water Department
	Waste Water Department	Engineering Department
	Community Development Department	

CITY AUDITOR



M. Trent Williams – City Auditor

The City of Portsmouth elects a City Auditor to serve four-year terms as its Chief Fiscal Officer. The Auditor is the director of the Department of Finance and Audits and also performs the duties of the City Treasurer, having charge of the administration of the financial affairs of the City, including keeping and supervising of all accounts, revenue recording, expenditure tracking, financial reporting and control and the custody and disbursements of City funds. The Auditor's office also has the responsibility of paymaster for nearly 300 employees.

The Department of Finance prepares monthly and annual financial statements and reports for submission to City Council and other City, county, state and federal offices and agencies. The Auditor performs audits and investigations of the accounts of City offices, makes investments and administers debt financing and other such duties as may be required by law. The Auditor attends all meetings of Council, making recommendations as necessary to ensure adherence to sound fiscal policy and compliance with federal, state and local regulations.

Each year, after the books are closed in December, the Finance Division begins the preparation of the Comprehensive Annual Financial Report (CAFR). The annual report, typically in publication by July for the previous fiscal year, is prepared in a business-like format, and is available for review by interested citizens upon request.

Under the direction of the City Auditor, the Income Tax Division administers and collects the City income tax revenues. For the convenience of its taxpayers and tax preparers, the City Tax Division has made its tax return forms and instructions available online in an easily downloadable format as well as links to local, state, and federal tax forms, regulations, and financial reports for use by both residents and businesses on the City's website.

CITY AUDITOR'S STAFF



Jennifer Newman – Finance Clerk II



**Sherry Boling, Amanda Literal
Finance Clerk's I**

Connie Snipes - Deputy Auditor (Not pictured)

CITY AUDITOR'S STAFF



Income Tax Division



**L-R: Barb Doyle – Tax Commissioner
Vicki Musser – Deputy Tax Commissioner**

CLERK OF COURTS



Leroy Kegley – Clerk of Courts

The Portsmouth, Ohio Clerk of Court's office serves individuals, businesses and organizations within and outside the City of Portsmouth, Ohio through its professional management of all legal documents filed through the Municipal Court with sound business practices and financial accountability while providing Timely, Accurate and Courteous service.

The Clerk of Court's office is responsible for maintaining the public record on all court cases filed in Portsmouth's Municipal Court as well as collecting and distributing fines and fees associated with these cases. The Clerk of Portsmouth Municipal Court also has the power to administer oaths, take affidavits, including those for unpaid costs, process subpoenas, and approve all bonds.

CLERK OF COURTS DEPUTY CLERKS



L-R: Susan Adams, Taylor Keen, Dottie Wiley, Jill MacDonald, Sherri Wheelersburg, Sonya Bridwell, Leroy Kegley (Clerk of Courts), Debra Oberling (Not pictured Amy Lisath)



Tim Taulbee - Bailiff

COMMUNITY DEVELOPMENT



Tracy Shearer
Community Development Director

Ms. Shearer has been with the City for 4 years. She started working in the Mayor's office, but an opportunity to become the Community Development Director presented itself and she has filled that position for the past 2 years. The mission of Community Development is to assist other City Departments with project funding. It is a work in progress as the city struggles with financial issues, but the department tries to assist with helping the community grow stronger, healthier and more viable. This Department realizes that the partnerships that are formed can affect real change in communities – making our community a better place to live, work and raise our families.

Community Development is currently administering Community Housing Improvement Program, Community Development Block Grants, Moving Ohio Forward, Appalachian Regional Commission and Ohio Public Works Commission grants which help to improve the housing stock and infrastructure within the City of Portsmouth.

Recent projects include demolitions of condemned houses, a new water filtration tank, storm water retention basin, engineering studies, and new concrete and electrical upgrades for the riverfront. Grant funding for infrastructure is critical in assisting the City Government with the costs associated with these projects.

ENGINEERING DEPARTMENT



Crystal Weghorst
Director of Engineering

The Engineering Department, under Director of Engineering Crystal Weghorst, is composed of three major divisions; Administration, Building Maintenance and Building Inspection. The Department plans for the development of various improvements and is responsible for the welfare, safety and enjoyment of Portsmouth citizens. She manages the City's engineering budget and the development of goals and objectives for the city. She supervises bids for construction jobs on city projects and assists the City Manager in selecting the right contractor. In addition to the management functions, it is also her responsibility to report projects in need of refurbishment or additions which may include city buildings, facades, streets and sidewalks and to advise the City Manager when there are potential violations. The department also determines if there are any building or infrastructure issues that may require repair. It is also the department's responsibility to be familiar with all city codes and regulations, recommending ordinance changes and interacting with County and State Governments on various issues that relate to the City. In addition to the design of improvements, the City Engineer's Office enforces building codes and oversees work done for the City by private contractors.

In 2014, the Department prepared plans and specifications for the following projects: Repair to Oakland Boulevard, Blue Rock Drive and resurfacing streets.

The Director of Engineering is indeed a busy person and in addition serves as a voting member of the City Planning Commission and Traffic Committee.

ENGINEERING DEPARTMENT



Penny Gilliland - Clerk Typist



Chris Tomlin – Utility Worker



**Mike Winters
Residential Building Official/Plumbing Inspector**

ENGINEERING DEPARTMENT



Mike Winters going over the plans with Jim Climer from Habitat for Humanity.



Chris Tomlin turning the clocks Back for day-light savings.



Paving in Portsmouth

FIRE DEPARTMENT



FIRE DEPARTMENT



**Fire Chief
William Raison**

Providing fire protection for a City as large as Portsmouth is a great responsibility and once again last year Chief Raison and his department did the job. The Portsmouth Fire Department as we know it today was first established as 1871. They fought their first fire on March the 7th at the Biggs House on the corner of Market and Front Street. Since that time, the department has undergone many changes ranging from horse drawn steamers to the modern fire engine. At its peak, the department operated four stations with 56 full time firefighters providing fire and rescue services to our community.

Currently, the department operates 3 stations and the 911 communications center, they are as follows: Central Station, Hilltop Station and Sciotoville Station. When fully staffed, this is accomplished with a force of 38 full time uniformed firefighters, 7 civilian dispatchers and 1 administrative assistant. Staffing for 2014 was 36 firefighters, 6 civilian dispatchers and 1 administrative assistant Karen Galloway.

Our primary response area is the City of Portsmouth, Ohio (Population 2010 Census 20,226) covering approximately 11 square miles. In addition to this population, Shawnee State University is located in the heart of the city and has approximately 4400 students on a campus covering 62 acres with 28 buildings. Approximately 25% of these students live on campus, and a significant number of them live near campus. Our department also provides automatic aid to the Village of New

Boston (population 2,272) and portions of Porter Township (population 9,892). The department is a member of the Ohio Valley Firefighters' Association and has formal mutual aid agreements with all departments in Scioto County (population 79,499) as well as some departments in neighboring Adams, Pike, Lawrence and Jackson Counties in Ohio and Greenup County, Kentucky.

Additionally, the department is a member of a regional Urban Search and Rescue Response Team serving Ohio Homeland Security Region 7 encompassing 11 counties.

In addition to the citizens of Portsmouth, the department is responsible for the protection of critical infrastructure located in our region. Most notably is the Norfolk and Southern Rail Yard situated directly in the center of our city. Here hazardous material laden cars and tanks sit awaiting transfer. In fact, according to the Ohio Statewide Rail Plan Final Report, over 300 million tons of cargo travels across rail line in the state. The Portsmouth lines (excess of 12 miles) are a major component of that system with nearly 1/3rd of that tonnage passing through our jurisdiction. Furthermore, Ohio's rail network also includes key connections with maritime facilities on the Ohio River. We are located directly on and respond to events on the Ohio River. Consequently, transportation services have the potential for our most in-depth response needs to a given emergent situation.

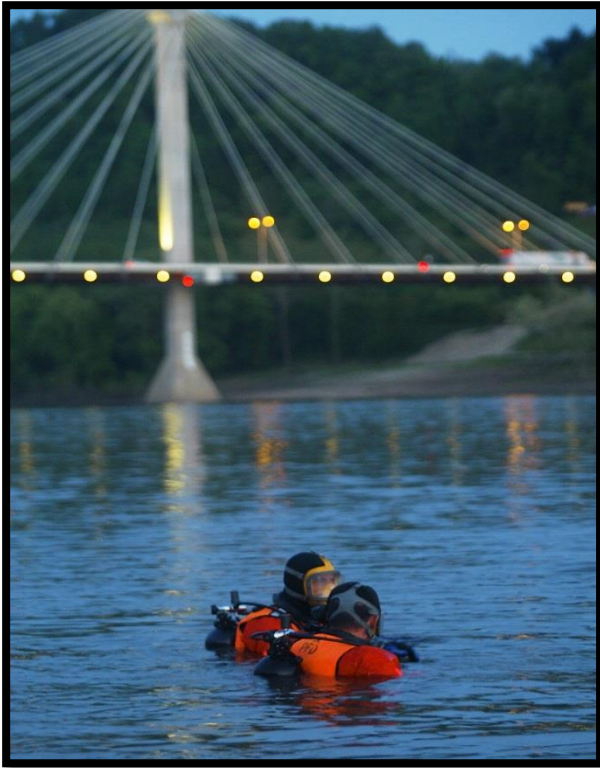
Other infrastructure that we protect in whole or in part include:

- Southern Ohio Medical Center – Primary health care provider in Southern Ohio; one of the area's largest employers.
- Portsmouth Municipal Water Department and Portsmouth Municipal Waste Treatment - these municipal facilities provide drinking water and environmental waste treatment services for the entire City of Portsmouth; Southern Ohio Medical Center, OSCO Industries, Southern Ohio Correctional Facility, Sun Coke Corp, Shawnee State University and many other local employers as well as some unincorporated areas of the county.
- American Electric Power – major distribution substations that direct power to our city and beyond.
- United States Enrichment Corporation - A uranium enrichment/nuclear gaseous diffusion plant located in Piketon, we would respond under mutual aid agreements.
- Time Warner Cable Systems - provides telecommunications and internet information access to a large part of the region, including hub connections between regional medical care facilities for the distribution of medical information.
- Corps of Engineers floodwall for the Ohio River – our firefighters are part of the primary response group to assemble and sandbag floodwall gates critical to flood protection for our city.

The department also provides technical rescue operations which include: Water Rescue, Dive Operations, Structural Collapse, Rope Rescue, Trench Rescue and Auto Extrication.

2014 marked a significant change in The Portsmouth Fire Department as they hired the first female firefighter Ashley Schwamberger.

FIRE DEPARTMENT



FIRE DEPARTMENT



Lots of training and keeping in shape

FIRE DEPARTMENT



All the training pays off when called to duty.

FIRE DEPARTMENT

(Incident Type Report)

CENTRAL STATION

<u>CODE</u>	<u>TYPE</u>	<u>COUNT</u>	<u>CODE</u>	<u>TYPE</u>	<u>COUNT</u>
	<u>FIRE</u>		311	Medical assist, assist EMS crew	6
100	Fire, Other	16	322	Motor vehicle accident with injuries	16
111	Building fire	37	323	Motor Vehicle/Pedestrian Accident (MV Ped)	1
113	Cooking fire, confined to container	54	324	Motor vehicle accident with no injuries	5
118	Trash or Rubish fire, contained	1	331	Lock-in (if lock out, use 511)	2
131	Passenger vehicle fire	7	350	Extrication, rescue, other	4
133	Rail Vehicle Fire	1	352	Extrication from vehicle	9
137	Camper/Recreational Vehicle (RV fire)	1	353	Removal of victim(s) from stalled elevator	1
140	Natural vegetation fire, other	3	360	Water/Ice related rescue	1
142	Brush or brush & grass mixture fire	4	381	Rescue or EMS standby	2
143	Grass fire	1		<u>HAZARDOUS CONDITION (NO FIRE)</u>	
150	Outside rubbish fire, other	3	400	Hazardous condition, other	3
151	Outside rubbish, trash or waste fire	24	411	Gasoline or other flammable liquid spill	1
154	Dumpster or outside trash receptacle fire	5	412	Gas leak (natural gas or LPG)	21
	<u>OVERPRESSURE RUPTURE, EXPLOSION, OVERHEAT (no fire)</u>		413	Oil or other combustible liquid spill	1
200	Overpressure rupture, explosion, overheat other	2	421	Chemical Hazard (no spill/leak)	1
221	Rupture of air/gas pipe/pipeline	1	424	Carbon Monoxide Incident	5
240	Explosion (no fire), Other	1	440	Electrical wiring/equipment problem, other	6
	<u>RESCUE & EMERGENCY MEDICAL SERVICE INCIDENT</u>		443	Breakdown or structure weakened or collapsed	2
300	Rescue, EMS incident, other	3	444	Power Line down	3
			445	Arching, shorted electrical equipment	4

461	Building or structure weakened or collapsed	3		<u>GOOD INTENT CALL</u>	
463	Vehicle Accident, General cleanup	1	600	Good intent call, other	25
4631	Vehicle Accident, standby	2	611	Dispatched & cancelled en route	34
	<u>SERVICE CALL</u>		621	Wrong Location	1
500	Service Call, other	9	622	No incident found on arrival at dispatched address	2
511	Lock out	112	631	Auth. Controlled burn	4
520	Water problem, other	1	651	Smoke scare, odor of smoke	4
522	Water or Steam leak	3	661	EMS call, party transported by non-fire agency	1
524	Animal Rescue	1	671	HazMat release w/no HazMat	6
531	Smoke or odor removal	5			
	Animal Rescue	1			
550	Public Service Assistance	2			
551	Assist police or other governmental agency	17			
552	Police Matter	2			
553	Public Service	3			
<u>CODE</u>	<u>FALSE ALARM & FALSE CALL</u>				<u>COUNT</u>
700	False alarm/false call, other				32
7001	False alarm, system normal				14
730	System malfunction, other				71
731	Sprinkler Activation due to malfunction				1
732	Extinguishing System Activation due to malfunction				1
733	Smoke detector activation due to malfunction				23
735	Alarm system sounded due to malfunction				9
736	Co. detector activation due to malfunction				6
740	Unintentional transmission of alarm, other				16
741	Sprinkler activation, no fire – unintentional				5
743	Smoke detector activation, no fire – unintentional				44
744	Detector activation, no fire - unintentional				9
745	Alarm system activation, no fire, unintentional				13
746	Carbon monoxide detector activation, no CO				9
<u>CODE</u>	<u>SPECIAL INCIDENT TYPE</u>				
911	Citizen Complaint				2
9001	Duplicate Incident Number				1
CENTRAL STATION TOTAL COUNT					753

HILLTOP FIRE STATION

<u>CODE</u>	<u>TYPE</u>	<u>COUNT</u>	<u>CODE</u>	<u>TYPE</u>	<u>COUNT</u>
	<u>FIRE</u>			<u>SERVICE CALL</u>	
111	Building Fire	9	500	Service Call, Other	2
113	Cooking Fire, Confined	3	511	Lockout	4
118	Trash or Rubbish Fire	1	520	Water problem, Other	1
131	Passenger Vehicle Fire	4	551	Assist Police or other governmental agency	3
151	Outside Rubbish, trash/waste	2	561	Unauthorized Burning	6
154	Dumpster or Other outside trash receptacle fire	2		<u>GOOD INTENT CALL</u>	
	<u>OVERPRESSURE RUPTURE, EXPLOSION, OVERHEAT (no fire)</u>		600	Good Intent Call, Other	7
200	Overpressure rupture, explosion, overheat other	1	611	Dispatched & Cancelled en route	8
	<u>RESCUE & EMERGENCY MEDICAL SERVICE INCIDENT</u>		622	No incident found on arrival	6
300	Rescue, EMS incident, other	1	631	Authorized controlled burning	1
322	Motor Vehicle with injuries	1	651	Smoke scare, odor of smoke	3
381	Rescue or EMS standby	1	652	Steam, vapor, fog or dust thought to be smoke	1
	<u>HAZARDOUS CONDITION – NO FIRE</u>		653	Smoke from barbecue, tar kettle	1
				<u>FALSE ALARM / CALL</u>	
412	Gas Leak (Natural or LPG)	5	700	False alarm or false call	11
424	Carbon Monoxide Incident	5	730	System Malfunction, Other	1
440	Electrical wiring/equipment problem/Other	2	733	Smoke detector activation due to malfunction	2
444	Power Line Down	2	745	Alarm system activation no fire	3
HILLTOP STATION TOTAL COUNT					99

<u>SCIOTOVILLE FIRE STATION</u>					
<u>CODE</u>	<u>TYPE</u>	<u>COUNT</u>	<u>CODE</u>	<u>TYPE</u>	<u>COUNT</u>
	<u>FIRE</u>			<u>HAZARDOUS</u> <u>CONDITION (NO FIRE)</u>	
113	Cooking Fire, Confined to container	3	400	Hazardous Condition, Other	1
131	Passenger Vehicle Fire	3	424	Carbon Monoxide Incident	1
151	Outside rubbish, trash or waste	3	412	Gas Leak (Natural or LPG)	1
	<u>OVERPRESSURE</u> <u>RUPTURE, EXPLOSION,</u> <u>OVERHEAT (no fire)</u>		441	Heat from short circuit (wiring) defective/worn	1
251	Excessive Heat, scorch burns with no ignition	1	442	Overheated Motor	1
	<u>RESCUE &</u> <u>EMERGENCY MEDICAL</u> <u>SERVICE INCIDENT</u>		444	Power line down	2
300	Rescue, EMS incident other	1		<u>SERVICE CALL</u>	
311	Medical assist, assist EMS crew	3	511	Lock-out	2
322	Motor Vehicle accident with injuries	4	531	Smoke or odor removal	1
324	Motor Vehicle accident with no injuries	1	542	Animal Rescue	1
341	Search for person on land	1	552	Police matter	1
342	Search for person in water	1	551	Assist Police and other governmental agency	3
352	Extrication of victim(s) from vehicle	2	553	Public Service	2
<u>CODE</u>	<u>TYPE</u>				<u>COUNT</u>
	<u>GOOD INTENT CALL</u>				
611	Dispatched & cancelled en route				20
622	No incident found on arrival				1
	<u>FALSE ALARM/CALL</u>				
700	False alarm or false call, Other				1
7001	False alarm, system normal				1
710	Malicious, mischievous false call, Other				1
735	Alarm system sounded due to malfunction				3
745	Alarm system activation, no fire – unintentional				1
746	Carbon Monoxide detector activation, no CO				1
	<u>SPECIAL INCIDENT TYPE</u>				
911	Citizen Complaint				1
SCIOTOVILLE STATION TOTAL COUNT					70

HEALTH DEPARTMENT



Chris Smith, RS, MA - Health Commissioner

Mr. Smith has been with the Portsmouth City Health Department for 20 years. He started in 1995 as a Sanitarian, inspecting restaurants, schools, pools, campgrounds, marinas, and many other programs. After 9-11, he moved to the position of Emergency Response Coordinator, including working as a FEMA Disaster Employee responding to multiple hurricanes down south. In 2007, Smith completed his Master's in Homeland Security from the Naval Post Graduate School and took the position of Director of Environmental Health. With the retirement of Peggy Burton, in 2011, Smith took over as Health Commissioner for the city, and last year joined the Army Reserves, where as a Captain he serves as the Environmental Science Officer for the 330th medical Brigade in Chicago.

The Portsmouth City Health Department is comprised of 30 employees in four divisions (Environmental, Air, Nursing and Care/Prevention). Since becoming Health Commissioner, Smith has worked with his staff and City Government to institute the Rental Licensing Program, the Land Reutilization Program, and the Employee Based Health Care Clinic. He has also been active with the community in launching the Scioto County Health Coalition.

The Portsmouth City Health Department is dedicated to protecting and improving the health of the citizens of Portsmouth, through inspection programs, code enforcement, health education, disease surveillance, and numerous clinical services.

HEALTH DEPARTMENT



Celeste Tucker

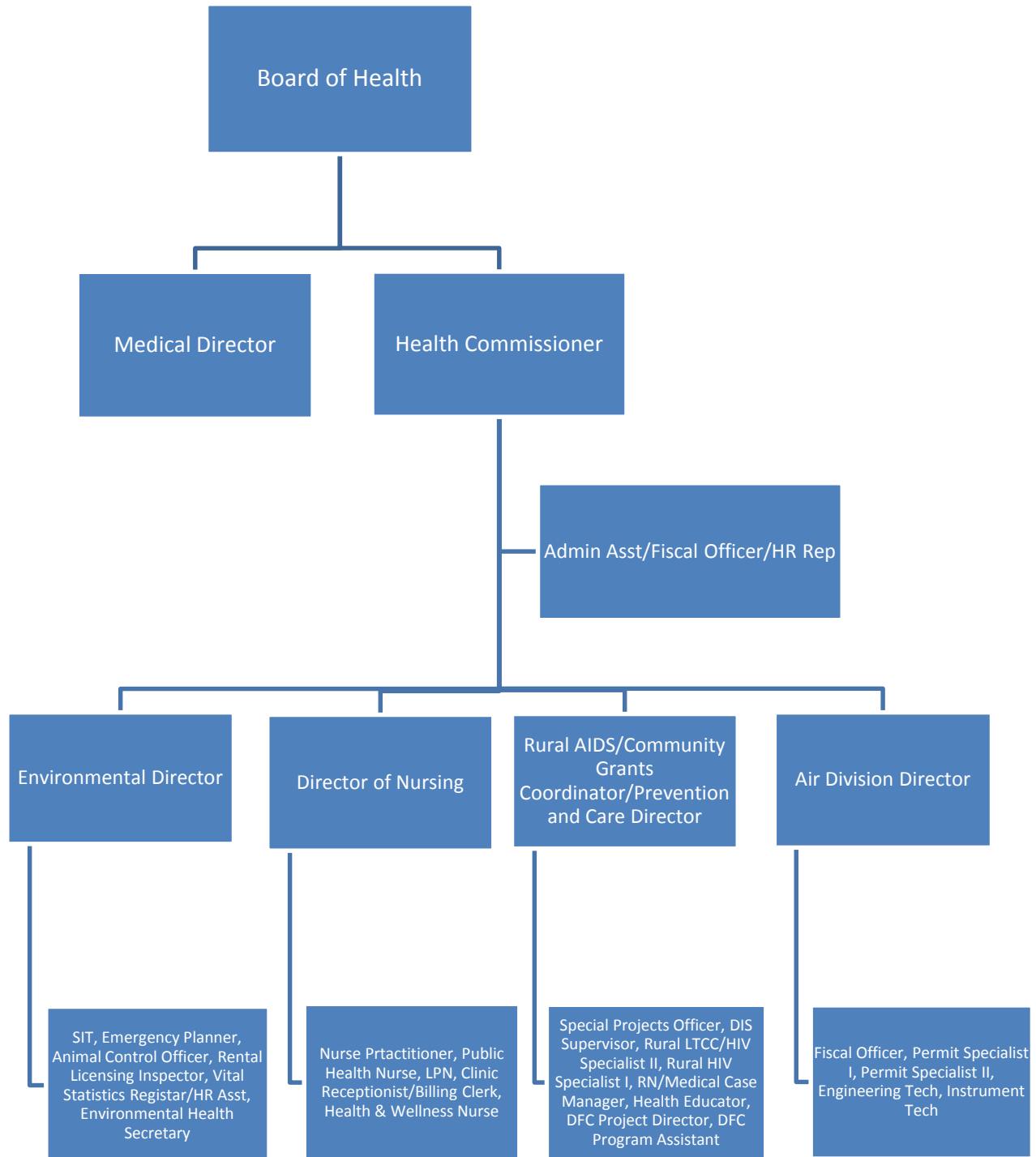
BSBA Administrative Assistant/Fiscal Officer/Human Resource Representative

The Portsmouth City Health Department continued to grow and change in the year 2013. With decreasing city general fund revenue, the Department has worked hard to increase revenues, cut costs, and increase productivity. The City of Portsmouth has also undergone a lot of changes that affect the Health Department. As of January 1, 2014, the City has gone to a City Manager form of Government. Our Department will be working hard to assist the new City Manager, Derek Allen, in moving Portsmouth forward. The newly reorganized Southern Ohio Port Authority hired a new Director, Jason Kester. Chris Smith sits on the SOPA Board and has been working closely with Kester and Scioto County, to expand the highly successful Land Reutilization Program run by Andrew Gedeon at the Portsmouth Health Department to the entire Scioto County area. Economic Development is a key factor in improving the health of the citizens of Portsmouth and our Department is committed to being a partner in the County wide effort. The Red Cross, an important public health partner also hired a new Director. A lot of new highly educated experienced and talented people have been brought into important positions that with increased collaboration will greatly enhance the achievement of the Health Department's goals and objectives. 2014 should be an exciting year for Public Health.

The Health Department has also continued to work with the Scioto County Health Coalition and will continue to increase our participation in 2014. Scioto County still ranks last out of all Counties in Ohio in health Outcomes and Factors. The Portsmouth City Health Department's primary goal is to improve the health of our citizens through addressing exercise, diet, and tobacco use, as well as our continued battle against prescription drug abuse.

HEALTH DEPARTMENT

ORGANIZATION CHART



HEALTH DEPARTMENT

Financial Report Summary

FY 2013

Fund	Description	Beginning Year Balance	City of Portsmouth Funding	YTD Receipts	YTD Expenses	End of Year Balance
101	Health Dept. General Fund	0.00	338,856.36	222,085.25	560,941.61	0.00
241	Environ State Grants-Air Div.	199,180.64	0.00	454,469.00	568,676.16	84,973.48
252	State Grant Health Fund	91,825.15	0.00	228,675.02	274,618.06	45,882.11
253	Rural AIDS State Grant	15623.15	0.00	511,487.72	531,379.54	-4,268.67
254	Drug Free Communities	-20,683.33	0.00	152,839.68	133,361.70	-1,205.35
257	Reproductive Health & Wellness	-1,961.32	0.00	160,771.39	160,279.70	-1,469.63
263	Regional HIV Prevention	110,002.79	0.00	239,345.96	349,348.75	0.00
264	Ryan White Part C	85,954.27	0.00	251,156.98	268,937.40	68,173.85
270	Land Reutilization	16,640.93	0.00	13,600.00	22,188.48	8,052.45
271	Rental Licensing	75,887.47	0.00	89,894.00	105,845.94	59,935.53
620	Primary Care Immunizations	12,915.58	0.00	92,110.36	97,338.35	7,687.59
	Total Financial Summary	585,385.33	338,856.36	2,416,435.36	3,072,915.69	267,761.36

***4,268.67 – Rural AIDS State Grant anticipating final payment in January 2014**

***1,205.35 – Drug Free Communities Grant anticipating draw down payment in January 2014**

***1,469.63 – Reproductive Health & Wellness Grant anticipating quarterly payment in January 2014**

HEALTH DEPARTMENT

Committees

Scioto County Health Coalition

Chris Smith, Founding Member

Southern Ohio Port Authority

Chris Smith, Board Member

Ohio River Valley Red Cross

Chris Smith, Board Member

Portsmouth City Economic Development Committee

Chris Smith, Member

Chief Financial Officer Consortium

Celeste Tucker, Member

Highlights of Progress

- Passed 2014 Budget with no loss of personnel or funding
- Scioto County Health Coalition held 2nd Annual Regional Health Summit
- Assisted in the re-organization of the Southern Ohio Port Authority and hiring Director
- Established the new Portsmouth City Work Based Clinic and Wellness Program
 - Employee Health Clinic
 - Primary Care at no cost to all City Employees and their families
 - Walk-in service or quick appointment dates
 - Free case management for employees with chronic conditions
 - 24/7 Nursing Hotline: RN available to answer questions
 - Comprehensive City Wide Wellness Program
 - Nutrition counseling and weight loss programs
 - Physical fitness activities and promotions
 - Tobacco cessation programs
 - Potential Savings: 5% reduction in health care costs equals \$140,000 saved

Environmental Health Division



Andy Gedeon, RS, Director of Environmental Health

Mr. Gedeon is a graduate of Waverly High School, he received an Associate's Degree in Applied Science in Hazardous Materials Technology/Emergency Response from Ohio University and a Bachelor's of Science in Environmental Engineering Technology from Shawnee State University.

He began his career in public health in 2000 at the Ross County Health District, in Chillicothe, Ohio, where he worked for 11 ½ years as a sanitarian/health inspector conducting food, swimming pool, private water, septic system, nuisance/solid waste and animal bite investigations.

In September of 2011, he became the Director of Environmental Health then in 2014 the Deputy Health Commissioner at the Portsmouth City Health Department. His role at the Portsmouth City Health Department are the supervision of the Environmental Health staff and the administering of the Environmental Division's programs that include: emergency preparedness and emergency response grants, birth and death certificates, state mandated inspections (restaurant, mobile home park, swimming pool, and nuisance inspections), code enforcement inspections, animal bite investigations and animal control issues.

ENVIRONMENTAL HEALTH DIVISION STAFF



L - R: Susan McComas, Helen Trapp, Andy Gedeon, Louis Berger, Wendy Payton, Melissa Spence

Andy Gedeon, RS, Director of Environmental Health
Helen Trapp, Receptionist/Billing Clerk/Deputy Registrar
Louis Berger, SIT, Sanitarian in Training
Bruce Spriggs, Rental Dwelling Inspector/Code Enforcement Officer
Wendy Payton, Animal Control Officer/Code Enforcement Officer
Melissa Spence, Registrar
Susan McComas, Emergency Planner

Introduction

The Environmental Health Division is responsible for safeguarding the health and welfare of the public. This includes but is not limited to food service and retail food establishment inspections, rental dwelling inspections, swimming pool inspections, school inspections, other state mandated inspections, animal control, solid waste/housing/nuisance complaint abatement, ambulance inspections, emergency preparedness, the issuance of birth and death certificates and burial permits.

Food Service

Each year in the U.S., there are approximately 81 million cases of food borne illness or food poisonings causing over 9,000 deaths and costing the U.S. economy over 10 billion dollars a year.

Food Service and Food Establishment Operations	151
Temporary Food Service Operations	14
Mobile Units	4
Total Number of Inspections Conducted in 2013	275

Swimming Pools and Spas

Swimming Pools are inspected on a monthly basis and the types of diseases associated with public swimming pools may be classified as upper respiratory infections, eye, ear, nose, throat and skin irritations, and gastro intestinal disorders. Injuries are the most common problems at pools and spas.

Public Swimming Pools	4
Special Use Pools & Spas	3
Total Number of Inspections Conducted in 2013	76

Manufactured Home Parks

The Manufactured Homes Commission oversees the manufactured home park program, but local health departments have the authority to enforce minimum standards for manufactured home parks. The standards include design, construction, alteration, extension and maintenance of the parks to make them safe, sanitary and fit for human habitations and inspections are completed annually.

Manufactured Home Parks	3
Total Number of Inspections Conducted in 2013	3

Ambulance Program

Portsmouth, Ohio is one of only three cities in Ohio which conducts an ambulance licensure and inspection program. All licensed ambulances are inspected twice a year.

Licensed Ambulances	99
Total Number of Inspections Conducted in 2013	99

Schools

Schools are inspected twice a year to ensure that the health and safety of the students is upheld. The school buildings are inspected for overall safety including classrooms, heating and ventilation, lighting systems, housekeeping and maintenance.

Schools	9
Total Number of Inspections Conducted in 2013	18

Rental Inspection Program

Portsmouth City Health Department conducts rental dwelling inspections to ensure that the health and safety of the tenants is maintained. These inspections are for overall safety and sanitation including smoke detectors, approved HVAC systems, electrical safety and to ensure the outside of the dwelling is maintained.

Total Number of Single Dwellings	1382
Total Number of Multi-Unit Dwellings	253
Total Number of Inspections Conducted in 2013	1705

Land Reutilization Program

With cooperation with city and county departments, the Portsmouth City Health Department's Land Reutilization program has taken great strides in returning tax delinquent properties to the tax districts. Only vacant parcels and vacant houses that are at least three (3) years certified tax delinquent are placed into the LRP.

Total Number of Properties Sold	11
Total Amount From Property Sales	\$17,600

Animal Control

The health department's Animal Control Officer enforces the Codified Ordinances of the City of Portsmouth as it relates to animals running at large, registration of dogs, animal bites, immunization requirements, excreta removal and other animal complaint issues.

Total Number of Dog Complaints	439
Total Number of Cat Complaints	26
Total Number of Miscellaneous Animal Complaints	32
Total Number of Animals Impounded	226

Vital Statistics

The Office of Vital Statistics maintains birth and death records for the City of Portsmouth, with records going back as far as 1909.

Birth records are important for use in entrance to school, military service, obtaining passports, retirement pensions and social security pensions. Death records are need for settlement of insurance claims, settlements of estates, pensions and tracing of ancestors.

Birth certificates are open records and may be purchased at the Portsmouth City Health Department as long as the person was born in the state of Ohio.

Total Number of Birth Records Recorded	1204
Total Number of Death Records Recorded	672
Total Number of Stillbirths Recorded	4
Total Number of Burial Permits Issued	540
Total Number of Birth Records Issued	3625
Total Number of Death Records Issued	2125

AIR DIVISION



Cindy Charles, Air Division Director

Ms. Charles has resided in the Portsmouth area for over 25 years. She is a graduate of Shawnee State University with a Bachelor of Natural Science degree and has been the Director of the Air Division since 2007. She has been with the Air Division for a total of 19 years where she has also worked as a Permit Specialist and Permit Supervisor. Her past work experience includes 2 ½ years as an Environmental Specialist at Dayton Power & Light Company in Manchester, OH.

She is responsible for managing the air permitting, compliance monitoring, enforcement, ambient air monitoring, asbestos, complaint investigations, and Permission to Open Burn activities for the Air Division. This department oversees a combined operational budget in excess of 557 thousand dollars and employs 5 full-time personnel that are managed by the Air Division Director.

Introduction

The Air Division or the Portsmouth Local Air Agency (PLAA) works as a contractual representative of the Ohio Environmental Protection Agency (OEPA) and the United States Environmental Protection Agency (USEPA). The PLAA monitors the compliance status of the businesses and industries with air pollution sources in the four-county region (Adams, Scioto, Lawrence, and Brown). Additionally, the PLAA prepares permits, conducts facility inspections and reviews quarterly deviation and excess emission reports, observe source stack tests, review and issue or deny permission to open burn, monitor asbestos removal activities, initiates enforcement actions and responds to air quality complaints.

The PLAA also maintains continuous and intermittent monitors measuring pollutants on a daily basis throughout its four-county area in Southern Ohio. The PLAA performs anti-tampering (vehicle emission control devices) inspections and observes and validates stack (source) testing that occurs in the four-county area.

AIR DIVISION STAFF



Back Row L – R: Darrell Pennington, Matt Freeman, Robert McCann

Front Row L – R: Anne Chamberlin, Cindy Charles, Carla Shultz

Cindy Charles, Air Division Director
Carla Shultz, Administrative Secretary/Fiscal Officer
Anne Chamberlin, Permit Specialist
Matt Freeman, Permit Specialist
Robert McCann, Engineering Technician, II
Darrell Pennington, Instrument Technician

During 2013, PLAA staff completed the following:

Conducted 7 Title V and 6 Synthetic Minor facility inspections, Observed 14 stack tests, Reviewed 158 asbestos notifications, Conducted 135 asbestos inspections, Issued 5 Notice of Violation letters
1 Compliance and Enforcement Plan sent to OEPA, Processed 3 Permits to Install, 13 Permit to Install Operate, 3 Title V Renewal permits, 2 Title V Initial/Modification Permits, and 8 Permits by Rule,
Issued 19 Permissions to Open Burn, Investigated a total of 88 complaints (17 high priority facility, 1 non-high priority, 59 open burning, 4 fugitive dust, 3 asbestos and 4 other)
Conducted 4 Anti-tampering inspections

NURSING DIVISION



Cindy Morrow, RN, Director of Nursing

Cindy is a lifelong resident of Scioto County. She is a Registered Nurse. Cindy has been the Director of Nursing with the Portsmouth City Health Department since April, 2014.

Her past work experience includes twenty years as a nurse and manager at Southern Ohio Medical Center; four years as a Home Health Care Administrator at Interim Health Care in Portsmouth and thirteen years as a Human Resources and Resident Services Director at Hill View Retirement Center.

Cindy Morrow, RN, Director of Nursing
Tiffany Wolfe, Family Nurse Practitioner
Christine Thomas, RN, Public Health Nurse
Priscilla Pennington, LPN
Lisa Meyers, Receptionist/Billing Clerk

Primary Care Clinic

The City Health Department Clinic provides primary care medical services to patients who do not have another primary care provider. In 2013 two hundred and twenty-three (223) primary care visits were scheduled.

NURSING DIVISION STAFF



L-R: Christine Thomas, Pricilla Pennington, Tiffany Wolfe, Lisa Meyers, Cindy Morrow

Reproductive Health and Wellness (Family Planning) Clinic:

The Reproductive Health and Wellness Clinic program provides care and services to women and men who are able to reproduce, and have any of the following health care needs:

- General women's health screening and care
- Cancer screening
- Pap Smears
- Pregnancy screening, initial prenatal care, and referral
- Contraceptive counseling, education, and care
- Screening, education on prevention, and treatment of sexually transmitted diseases
- Laboratory testing
- Vaccines
- Education on breast self-exam and testicular self-exam
- Nutritional counseling and education
- Partner violence screening and support

This program focuses on assisting patients in developing a reproductive life plan. Through education and provision of contraceptives that meet their personal needs, the program allows patients to have children when they are ready, healthy, and free of disease. In addition to the medical care provided to our patients, there is a strong emphasis on education related to prevention of sexually transmitted diseases, on benefits and risks of various type of birth control, and on screening and preventative care to optimize the general health.

The clinic is open Monday through Friday from 8:00AM to 4:30PM. The clinic offers evening hours, until 7:00PM on the fourth Tuesday for patients who cannot come during day time hours. Patients are seen by the Family Nurse Practitioner and our clinic nurses.

The Portsmouth City Health Department receives funding for the Reproductive Health and Wellness Clinic from the Ohio Department of Health. There is a strong emphasis on providing care to low income and indigent patients. No patient is turned away due to their inability to pay for services.

In 2013 the Family Planning Clinic scheduled fourteen hundred and sixty-three (1463) patient visits. This is down from seventeen hundred and eighty-five (1785) visits in 2012.

Ryan White HIV Positive Primary Care Clinic:

In 2005 the Portsmouth City Health Department was awarded a grant for the Ryan White HIV Program from Ross County General Health District. Since that time the Portsmouth City Health Department has continued to receive funding for this program. The program provides medical case management for persons infected with HIV/AIDS. In order to qualify for the program, a patient must have a positive western blot and be enrolled in the Ryan White Part C Medical Care Management program. Services are provided to patients who qualify for the program in the tri-state area. Care providers are located in Huntington West Virginia, Ashland Kentucky, Athens, Ohio, Piketon Ohio and Portsmouth, Ohio. Linda Nichols is the Medical Case Manager for this program. She is a licensed Registered Nurse in Ohio, Kentucky and West Virginia.

Local patients who are enrolled in this program are seen regularly in the Portsmouth Health Department Clinic. These patients are routinely seen by David Byers, MD, who specializes in infectious disease treatment, Nadia Chammas, MD, and Tiffany Wolfe, Family Nurse Practitioner.

In 2013 the Portsmouth City Health Department provided medical case management services to one hundred and thirty-eight (138) patients throughout the region. Ryan White patients in the Portsmouth region were seen for eighty-one (81) visits in 2013.

Opiate Addiction Treatment Clinic:

In February 2012 the Portsmouth City Health Department Clinic began treating people who were addicted to Opiates and Alcohol. This program has continued in 2013. Patients with these addictions are treated with Vivitrol injections once every twenty-eight days.

These patients receive chemical dependency counseling from Dr. Randy Schlegel, and medical care from Tiffany Wolfe, our Family Nurse Practitioner.

Vivitrol injections are paid for by Medicaid and private insurance. Patients who do not have a current payer source can receive injections at no cost from resources provided by Alkermes pharmaceuticals until another funding source can be arranged.

In 2013 one hundred and sixty-five (165) new patients were enrolled in the Opiate Addiction Treatment Clinic. This is up from eighty-six (86) new patients in 2012. A total of three hundred and thirty five (335) Vivitrol injections were given in 2013.

Child Safety “Baby Buckles” Program

The Ohio “Baby Buckles” Program is a child safety program administered by the Portsmouth City Health Department which provides free car seats to parents who cannot afford to purchase one for their child. Funding for this program is provided through the Ohio Department of Public Safety.

Priscilla Pennington, LPN/Clinic Nurse acts as the Region 9 Coordinator in Ohio. She oversees nine distribution centers for this regional program. Distribution centers for Region 9 are located in Scioto, Lawrence, Vinton, Athens, Jackson, Meigs, Pike, Gallia and Washington County. As the regional coordinator, Priscilla is responsible for training all Program Technicians, and for monitoring each regional site to assure that the program is being carried out according to Department of Public Safety regulations. Priscilla and Lisa Roberts, RN are certified instructors for this program. They provide initial certification and annual re-certification classes on car seat education and proper installation to Program Technicians in each region.

Each distribution center in the region receives sixty car seats annually (fifteen per quarter) for free distribution. Car seats are distributed on a first-come, first-serve basis. If a car seat is not available at the time a parent applies, they are placed on a waiting list and given first priority when a new shipment arrives.

In order to receive a free car seat, parents must view an instructional video on car seat safety and proper installation. Once training is completed, the certified instructor observes the parent install the car seat according to the program safety installation guidelines. Reports on car seat education distribution are submitted to the Ohio Department of Public Safety each quarter.

In 2013 five hundred and forty-eight (548) car seats were distributed in Region 9. The Portsmouth City Health Department distributed sixty-eight (68) car seats in 2013.

The Health Department Clinic staff provides education about the Car Seat Safety Program to the local community through attendance and distribution of informational brochures at community.

Communicable Disease Control

Christine Thomas, RN is the Public Health Nurse for the Portsmouth City Health Department. In this role, she is responsible for investigation and follow up on all reportable infectious diseases contracted by Portsmouth city residents. Christine receives notifications of communicable disease from local health care providers, and from the state of Ohio Disease Reporting System (ODRS). She is responsible for follow-up and reporting on all communicable disease cases that occur in the city. As the Public Health Nurse she is responsible for monitoring all communicable disease cases in her jurisdiction to assure that they are receiving appropriate medical care.

The top five reportable Communicable Diseases in the city of Portsmouth during 2013 were:

- Hepatitis C - 127 cases reported. This virus infects the liver and creates a chronic, incurable illness.
- Chlamydia - 109 cases reported. Chlamydia is a sexually transmitted disease (STD).
- Gonorrhea - 21 cases reported. Gonorrhea is a sexually transmitted disease (STD).
- Myobacterial - 15 cases reported. Myobacterial Non-TB is a chronic bacterial.

- Non-TB infection of the lung, which requires long-term, aggressive antibiotic therapy.
- Influenza - 14 cases reported. Associated with Hospitalization.
(See the comprehensive 2013 Communicable Disease Cases report).

Bureau for Children with Medical Handicaps (BCMh) Program

The Portsmouth City Health department provides services to handicapped children through the Bureau for Children with Medical Handicaps (BCMh) Program. Belinda Salisbury, RN acts as the Case Manager for this program. In her role as Case Manager, she coordinates diagnostic and treatment services for children with identified special health care needs. In 2013 the BCMh program provided services for 43 children.

DNA Testing

The Portsmouth City Health Department Clinic maintains a contract with the Ohio Department of Job and Family Service in Scioto County to obtain DNA specimens to determine parentage. People who have received a court order to have testing done come to the Health Department Clinic. Our nurses collect the DNA specimens and send these to Lab Corp., Inc. for DNA analysis. In 2013 the Health Department Clinic collected 374 DNA specimens.

Immunizations

The City Health Department Clinic provides immunization vaccines to children. Ohio Department of Health Guidelines are followed for childhood immunization. The Health Department Clinic is part of the Ohio Department of Health's "Vaccines for Children" project. This project provides free vaccines to our agency, to immunize children from birth to age nineteen.

In addition to childhood vaccines, the Clinic also provides vaccines for other populations. In 2013 the Health Department Clinic gave twenty-five hundred and twenty-three vaccines (2523). The following is a breakdown of vaccines given:

• Diptheria, Tetanus, Pertussis	354 vaccines given
• Influenza	692 vaccines given
• Hepatitis A	50 vaccines given
• Hepatitis B	283 vaccines given
• Haemophilus Influenza (HIB)	78 vaccines given
• Gardasil (HPV)	78 vaccines given
• Measles, Mumps, Rubella	121 vaccines given
• Pneumonia	71 vaccines given
• Polio	59 vaccines given
• Rotavirus	21 vaccines given
• Twinrix (Hep A and B)	473 vaccines given
• Menactra (Meningococcal Meningitis)	83 vaccines given
• Chickenpox	160 vaccines given

DIVISION OF PREVENTION



Jone Payton, Director of the Division of Prevention

Ms. Payton is a lifelong resident of Portsmouth and the Scioto County area. She has been the Assistant Director of the City of Portsmouth Public Service Department from 1974 to 1984 and has been at the Portsmouth City Health Department (PCHD) since 1996 in the HIV/STD Division.

During her time at the PCHD her duties have been managing all of the fiscal components and reporting for the HIV and STD Prevention grants thru the Ohio Department of Health from 1996 to 2005, as well as technical assistant to The Rural AIDS Advisory Group (TRAAG) and providing assistance to the Rural AIDS Coordinator. With the addition of the Ryan White grant in 2005 Ms. Payton assumed the fiscal reporting and managing to the Human Resources and Services Administration (HRSA). In 2008 and to the present, Ms. Payton assumed the Rural AIDS Coordinator position as well as Community Grants Coordinator, being responsible for facilitation of more than one million in grant funds, overseeing the operations of the grants.

Introduction

The Division of Prevention & Care (DPC) has a staff of eight personnel with a combined total of approximately 96 years' experience working in public health. The DPC provides HIV/STD prevention services to a 58 county rural region; partner notification services for HIV and Syphilis to a 58 county rural region; care and treatment for HIV+ clients in 24 counties in a three state region; RN/Medical Case Management services for HIV+; addresses adult fatal prescription drug overdose; piloted Project Dawn, to address adult fatal prescription drug overdose through the use of nasal naloxone in a community setting; and addressing youth substance use.

DIVISION OF PREVENTION & CARE STAFF



L-R: Dr. Randy Schlegel, Randy Parker, Bobbi Bratchett, Linda Nichols, Carol Bailey, Lisa Roberts, Jone Payton, Rebecca Miller, Michelle Cole

Staff

Jone Payton, Rural AIDS/Community Grants Coordinator/Prevention and Care Director

Carol Bailey, Rural Special Projects Officer

Bobbi Bratchett, HIV Intervention Specialist I/Linkage to Care

Michelle Cole, HIV Intervention Specialist II

Rebecca Miller, DFC Program Assistant

Randy Parker, Disease Intervention Specialist

Lisa Roberts, RN, DFC Coordinator

Dr. Randy Schlegel, Injury Prevention Coordinator

Linda Nichols, RN Medical Case Manager

HIV/STD Prevention

The Portsmouth City Health Department in 2013 through a cooperative grant with the Ohio Department of Health, provided free confidential and anonymous HIV Prevention; Testing; and Counseling services to 58 of Ohio's rural designated counties. This grant funded four health departments in the rural counties of Ohio to provide these HIV Prevention services, as well as Diffusion of Effective Behavioral Interventions (DEBI's) to targeted at risk populations in their respective county and their surrounding three or more counties. This grant also provides HIV Prevention services for 34 local health departments, colleges, universities, and CBO's.

Agencies providing client centered counselor training with 20 minute rapid HIV testing in 2013 were as follows: ARC-Lima; Athens City-County Health; Belmont County Health; Crawford County Health; Delaware County Health; Denison University; Family Health Services, Newark, Lancaster, New Lexington, Zanesville; Findlay City Health Department; Guernsey-Cambridge County Health; Highland County Community Action; Highland County Health; Hocking County Health; Knox-Hocking-Coshocton Community Action; Knox County Health; Lawrence County Health; Licking County Health; Mansfield-Ontario-Richland County Health; Marion County Health; Medina County Health; Meigs County Health; Ohio University; Perry County Health; Piketon Professionals; Union County Health; VanWert County Health; Wayne County Health; College of Wooster; Wyandot County Health; Zanesville-Muskingum County Health,

The Rural AIDS Advisory Group (TRAAG)

WWW.TRAAG.ORG

The Rural AIDS/Community Grants Coordinator facilitated the community planning group process in 2013 with assistance from the Special Projects Officer through The Rural AIDS Advisory Group (TRAAG), where community members met quarterly. These quarterly community planning group meetings provided an opportunity for the infected and affected rural population to take a vested interest in how the grant monies are best utilized, as well as provide an excellent networking resource. The meetings are consensus driven and rarely go to a vote by the membership. The meetings were held at the Tall Timbers Banquet and Conference Center, in Fairfield County and provided capacity building and educational programming to those in attendance; information and statistics on the epidemic; statistics and programming being performed in each of the 58 rural region 8 counties; as well as participating in the processes required by the Centers for Disease Control (CDC) HIV Prevention Community Planning.

Rural AIDS Coordinator

The Rural AIDS/Community Grants Coordinator (RA/CGC) performed site visits on funded and non-funded agencies in 2013, as well as attended one conference out of state and conferences and meetings in state. Evaluation Material Review Panel (EMRP) Ohio Department of Health (ODH) grant required meetings were held at the State Library in Columbus. The Rural Special Projects Officer and the Rural AIDS Coordinator shared the four grant required meeting attendance in 2013. The RA/CGC also served as the co-chair facilitator of the Ohio Community Planning Group (OCPG) and attended the required meetings also held at the State Library in Columbus. The RA/CGC also attends, along with the DIS Field Supervisor, STD Prevention grant required meetings twice per year.

Rural HIV Prevention Grant

The Rural HIV Prevention Grant Award for 2013 was \$669,480 of which 84% was federally funded and 16% state funded and the STD Prevention grant for 2013 was \$168,244 which is 100% federally funded. The grant funds were awarded and expended as follows:

2013 HIV/STD Prevention: [\\$837,724](#)

Contracted Funded Agencies: \$450,040

In 2013, the rural areas provided 8,428 Counseling, Testing, Referral (CTR) sessions. In addition, the four funded contracted agencies projected an overall goal to provide the CDC mandated Diffusion of Effective Behavioral Interventions (DEBI's) to 5,393 clients in targeted populations. The DEBI programs the four funded contracted agencies provided in 2013 were Healthy Relationships; Health Education/Risk Reduction; Respect; Voices/Voces.

For 2013, the Portsmouth City Health Department (PCHD) was provided funding for four Disease Intervention Specialists (DIS), through the HIV Prevention and STD Control grants to cover 58 rural Ohio counties. The Portsmouth City Health Department and contractual agencies, with the Mansfield/Ontario/Richland County Health Department; Allen County Health Department; Zanesville-Muskingum County Health Department provided disease intervention services and partner notification services to the 58 rural region 8 counties of Ohio.

The DIS is responsible for following up on any HIV and Syphilis reportable cases. The Disease Intervention Specialist (DIS) will ascertain and perform a follow-up on the contacts of individuals who have tested positive for HIV and/or Syphilis.

HIV & Hepatitis C Counseling, Education, Testing and Linkage to Care **Bobbi Bratchett/Michelle Cole**

- DEBI (Diffused Effective Behavioral Interventions) Interventions – Year to Date Total: 146 participants
- Health Communication and Outreach – Year to Date Total: 27,513
- HIV and Hepatitis C testing in eleven rural Ohio counties – Year to Date Total: 1860
- Educational HIV, Hepatitis, & STD's classes – Year to Date Total: 60
- Prevention NOT Permission (syringe exchange program) – Year to Date Total: 72,419
2012 Year to Date Total: 33,113; 2011 Year to Date Total: 5,382
- Contributed information and testimony to Ohio House and the Cincinnati Board of Health concerning PCHD syringe exchange program.
- Maintain Social Media for Portsmouth City Health Department, TWITTER (portsmouthhd), FACEBOOK PAGES (Portsmouth City Health Department, TRAAG, Prevention NOT Permission).
- Also contribute/help maintain www.traag.org & www.portsmouthhealthdept
- Linkage to Care contacts: 102

STD/HIV Disease Intervention Specialist – Randy Parker

Syphilis Investigations for Region 8: 295

Positive Syphilis Cases: 128

Positive Syphilis Contacts: 93

HIV Positive Investigations for Region 8: 262

HIV Positive for Region 8: 118

HIV Positive Contacts: 79

Part C/Ryan White Primary Care – Linda Nichols

The Part C/Ryan White Early Intervention Services grant for 2013 was \$249,219 which is 100% direct federally funded. The Part C EIS grant covers seven counties in Kentucky; three counties in West Virginia; and fourteen counties of southeastern Ohio. Portsmouth City Health Department (PCHD) provides primary care services to those enrolled in the Part C/Ryan White EIS program. PCHD has a full time Family Nurse Practitioner (FNP) providing care and treatment to clients in our PCHD Primary Care Clinic, along with physician services from Southern Ohio Medical Center two days per month. There were four satellite contracts serving the coverage areas in 2013. The four satellite providers in 2013 were: Adena/Pike Medical & Surgical Associates, Ellis Frazier, M.D., located in Pike County, Ohio; University Physicians, Thomas Rushton, M.D., located in Marshall University, Huntington, West Virginia; Andrew Murry, M.D., located in Lancaster, Ohio with office in Athens, Ohio; Cecilia Gaynor, M.D., located in Ashland, Kentucky.

- Total Client enrollment: 161
- RN Medical Case Management visits for 2013 were as follows:
Portsmouth City Health Clinic - 71
Adena/Pike Medical Associates - 127
Andrew Murry, M.D. - Athens Office - 27
University Physicians –Huntington - 31
Cecilia Gaynor, M.D. – Ashland – 44
- Consumer Advisory Board Meetings (CAB) – 1
- Provider Meetings – 1
- Newly Diagnosed – 4
- Previously diagnosed; never in care – 11
- PLWHA return to care – 2
- Transferred from another Provider – 3

Injury Prevention - Lisa Roberts RN; Dr. Randy Schlegel LICDC-CS, DC; Rebecca Miller M.S. Ed.

Injury Prevention at the Portsmouth City Health Department administered a total of three Projects in FY2013

These Projects included:

“A Prescription for Community Recovery”-a Pilot Project funded at \$48,500 by the Ohio Department of Health to address adult fatal prescription drug overdose.

“Project DAWN-Deaths Avoided With Naloxone”- a Pilot Project funded at \$40,000 by the Ohio Department of Health to address adult fatal prescription drug overdose through the use of nasal naloxone in a community setting.

“Drug Free Communities Support Program” funded by the Office of National Drug Control Policy at \$125,000 to address youth substance use.

These projects complement each other, and all serve to reduce community rates of substance use, abuse, and fatal overdose-as well as those negative health factors that are associated with substance abuse. These Projects utilize a population-based approach to addressing the drug problem in Scioto County through education, enforcement, environmental changes, and cross-systems collaboration. As a

result of our efforts, 1.5M *less* pain pills were dispensed in Scioto County in 2011 as compared to 2010. This reflected a 17% reduction-and the direct overdose death rate also declined 17%. Innovative community engagement strategies resulted in long-term changes in perception of harm and attitudes regarding prescription pain pills, as well as statewide policy changes regarding opioid prescribing. These Projects collaborate with state-level coalitions and Task Forces led by the Ohio Department of Health (Prescription Drug Abuse Action Group) and the Governors Opiate Cabinet Action Team. Efforts in 2013 focused on expanding access to naloxone and education of prescribers on best practices regarding the use of controlled substances. More substance abuse treatment was made available in Scioto County due to collaboration and state government assistance. Scioto County remains a “Pilot County” for targeted interventions- and its programs are being replicated throughout Ohio, as well as in other states.

Successes of the Scioto County Drug Action Team in 2013:

- Maintained a community coalition whose focus is on reducing substance use and abuse. Ten coalition meetings were conducted in 2013.
- Established Drug Free Youth-led Prevention Groups in 10 local High Schools.
- Conducted data collection through Scioto County’s first large-scale survey of youth substance use, knowledge, protective factors, and risk factors.
- Created a data-driven Strategic Action Plan for the coalition that included short-term and long-term measurable goals.
- Conducted Challenge Days at two local High Schools serving 239 youth.
- Presented at six national conferences regarding strategies to reduce substance use and abuse (Ohio, Kentucky, Florida, Michigan, S. Carolina, and Puerto Rico).
- Collaborated with the Ohio Attorney General and CADCA on two video productions regarding the opioid epidemic.
- Piloted Ohio’s first Community-Based Naloxone Program (Project DAWN) which is now replicated in eight counties. Provided technical assistance and training to new counties who have established naloxone programs. Assisted the state legislature with education regarding naloxone distribution programs in preparation for HB170 which passed as an Emergency Bill in March 2014. HB170 expanded access to naloxone statewide through the establishment of Good Samaritan Laws, wider prescribing, and barrier reduction.
- Project DAWN has served 129 clients so far-and 23 lives have been saved through the administration of Naloxone by lay-savers.
- Two staff members attended the CADCA (Community Anti-Drug Coalitions of America) Academy and graduated from the National Coalition Institute.
- Collaborated with numerous agencies on the annual Scioto Rally for Recovery which raised \$7,000.00 for substance abuse prevention.
- Collaborated with local, state, and federal agencies on a multitude of projects that serve to attack the prescription drug epidemic of fatal overdoses that is taking place across the nation.

LEGAL DEPARTMENT



**City Solicitor
John R. Haas**

John R. Haas has represented the City of Portsmouth as Solicitor since his appointment in January 2013. As the Solicitor for the City of Portsmouth, Mr. Haas prosecutes a wide range of misdemeanor criminal cases. Solicitor Haas spends much of his time advising city officials on a wide variety of legal issues related to the many varied aspects of city operations. He is also chief legal counsel for Portsmouth City Council and attends all City Council meetings.

Mr. Haas was a member of Portsmouth City Council from December 2008 through his resignation as President of Council in December 2012. Mr. Haas has been engaged in the private practice of law in Portsmouth since October 1993. He was a partner in the Ruggiero & Haas, Co. law firm from January 1999 through September 2012.

He is a graduate of Portsmouth High School, The Ohio State University (B.A. Political Science), Capital University School of Law (J.D.) and Boston University School of Law (LL.M.). He is admitted to practice before all state and local courts in the State of Ohio. He is also admitted to practice before the United States District Court for the Southern District of Ohio, the United States Court of Appeals for the Sixth Circuit and the Supreme Court of the United States.

Mr. Haas is a member of the Scioto and Lawrence County Bar Associations, and the Ohio State Bar Association. He is the Chair of the Lawrence County Bar Association's Unauthorized Practice of Law Committee.

LEGAL DEPARTMENT



Assistant Prosecutor – Chris Gerard



Assistant Prosecutor – David Beck



Investigator - Norb Cassidy

Solicitor's Administrative Assistant– Kathy Hodkinson (Not pictured)

MUNICIPAL COURT



Judge Russell Kegley

MUNICIPAL COURT



Chris Murphy – Bailiff to Judge Kegley



Dee Jackson – Secretary to Judge Kegley

MUNICIPAL COURT



Judge Steve Mowery

MUNICIPAL COURT



Eric Brown – Bailiff to Judge Mowery



Donna VanDeusen – Secretary to Judge Mowery

MUNICIPAL COURT PROBATION / SECURITY



Mark Malone – Chief Probation Officer

Mark Malone is the Chief Probation Office and CCA Program Director. He is a graduate of Shawnee State University and the American Institute of Banking and has been employed with the Portsmouth Municipal Court since 2000.

The Portsmouth Municipal Court Probation Department has a staff of nine people under the direction of the Chief Probation Officer. The department provides services to the court that include: court security, inmate transport, case management, referrals for mental health and substance abuse treatment, drug testing for the court, collects restitution for victims, monitors probationers, Electronic Monitoring House Arrest (EMHA) and community service.

The department receives a grant funded by the State of Ohio Department of Rehabilitation and Correction through the Community Correction Act Grant which allows them to operate the EMHA and case management programs at no cost to the local taxpayers.

Probation Contact Numbers: Office (740) 353-7367, House Arrest (740) 351-1313, Community Service (740) 351-1312

MUNICIPAL COURT PROBATION / SECURITY



Gail Folsom – Administrative Assistant for Probation



Chris Dunham – Probation Officer – Inmate Transportation

MUNICIPAL COURT PROBATION / SECURITY



Joan Whitt – Case Manager



Levi Morgan – Case Manager

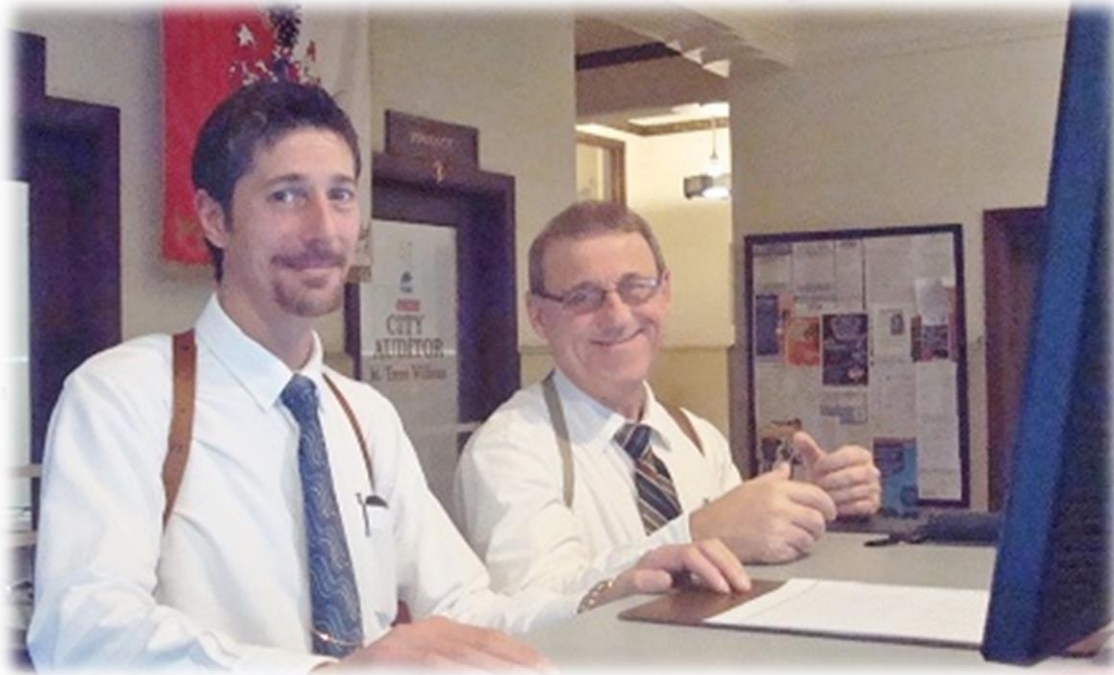
MUNICIPAL COURT PROBATION / SECURITY



L-R Back Row: Levi Morgan, Jonathon Page, Kasey Boone, Chris Dunham
L-R Front Row: Joan Whitt, Dale Herdman, Mark Malone, Gail Folsom

Mark Malone – Chief Probation Officer
Chris Dunham – Probation Officer – Inmate Transportation
Kasey Boone – Probation Officer – Electronic Monitoring House Arrest
Jonathon Page – Probation Officer – Community Service
Randy Dale Herdman – Probation Officer – Security Officer
Willard Buckler – Security Officer
Todd Ash – Security Officer
Gail Folsom – Administrative Assistant
Joan Whitt – Case Manager
Levi Morgan – Case Manager

MUNICIPAL COURT PROBATION / SECURITY



**Todd Ash and Willard "Buck" Buckler
Security**



**Willard "Buck" Buckler and Todd Ash
Making sure the building is secure**

POLICE DEPARTMENT



The Portsmouth Police Department has continued to have a positive impact on the community, despite staffing shortfalls. The shortfall is expected to continue due to the lack of qualified applicants and officer attrition. Despite a lack of employees, the department continues to maintain a School Resource Officer (SRO) and participates in a High Intensity Drug Trafficking Area (HIDTA) task force in cooperation with the FBI and the Scioto County Sheriff's Office.

With the transition in police vehicles from the Crown Victoria to the Police Interceptor, the department is transitioning into Black vehicles with white decaling. In addition, while subtle, officers are transitioning into a newer style of uniform that allows for increased comfort and functionality.

Officers responded to 22,685 calls for service in 2013, a 12% increase over 2012. 1,096 arrests have been made for the year through October 31. That number already exceeds that of 2012 and already represents a 15% increase over 2012. Of those 1096 arrests, 55 have been juvenile arrests.

Traffic crashes continue to be too high. Officers responded to 1078 crashes in 2012 and 1084 crashes in 2013. If current numbers hold true, that number is expected to increase in 2014. Speed and distracted driving continue to be contributing factors in crashes. Seatbelt usage remains significantly lower than the state average. Officers will continue to work with our state partners to target crash causing behaviors.

Portsmouth experienced a decrease in violent crime reported in 2013 of 16% since 2011 and 25% since 2009. This decrease is attributed to a reduction of robberies from 52% in 2011 and 58% from 2009. Property crime reported in 2013 while still extremely high has also decreased. Total property crime fell by 24% since 2011 and 33% since 2010. This decrease is attributed to a 40% reduction in burglaries and breaking and entering since 2011 (42% since 2010) and a 37% reduction in motor vehicle thefts since 2012. Through the first six months of 2014, the decrease in property crimes reported continues. *

*Data provided by the Ohio Incident – Based Reporting System (OIBRS)

POLICE DEPARTMENT



Robert K. Ware II, CLEE – Chief of Police

Robert K. Ware II was sworn in as the City of Portsmouth's 59th Chief of Police on December 14, 2012. Chief Ware joined the Portsmouth Police Department in 1995, graduating with honors from the 85th Basic Peace Officer training class at the Ohio State Highway Patrol Academy, earning the top student driving award. He was promoted to Sergeant in 1998, Lieutenant in 2000, and Captain in 2005.

Chief Ware is a graduate of the Northwestern University Center for Public Safety, School of Police Staff and Command class 331, the OACP Certified Law Enforcement Executive class 18, and the 257th session of the FBI National Academy.

A 1987 honors graduate of Portsmouth High School, Chief Ware holds an Associate degree in Law Enforcement Technology from Ohio University, earning the distinction as the top student in the LET program. He earned a Bachelor degree in Criminal Justice with a minor in Sociology, Magna Cum Laude, from Ohio University and obtained his Master's degree in Criminal Justice Administration from Tiffin University. He holds a graduate certificate in Criminal Justice Education from the University of Virginia.

Chief Ware is an active member of the FBI National Academy Associates, the International Association of Chiefs of Police and the Ohio Association of Chiefs of Police where he is a certified Assessor and serves on the Education and Advisory Services Committees. He is a member of the Ohio Attorney General Elder Abuse Task Force, the Ohio Department of Homeland Security Law Enforcement Response Plan Advisory committee, and the Ohio Homeland Security Region 7 Governing board.

He currently serves on the Alcohol, Drugs, and Mental Health Services Board of Adams, Lawrence, Scioto Counties, the Notre Dame Athletic Foundation and has been active in the community in numerous capacities. He is past President of the Fraternal Order of Police Lodge 33, past President of the Scioto County Retired Senior Volunteer Program advisory board, a life member of The Disabled American Veterans, and a member of American Legion Post 23. He is a member of Holy Redeemer Catholic Church. He is a Chief Petty Officer in the United States Navy Reserves with over 22 years of service including several deployments in support of military operations abroad.

POLICE DEPARTMENT

CALL BY CALL TO DATE

<u>TYPE</u>	<u>NUMBER OF CALLS</u>	<u>TYPE</u>	<u>NUMBER OF CALLS</u>	<u>TYPE</u>	<u>NUMBER OF CALLS</u>	<u>TYPE</u>	<u>NUMBER OF CALLS</u>
Alarm-Commercial	1,526	Disturbance	1,116	Officer needs help	1	Suicide	7
Alarm-Hold up, Robbery	29	Domestic	180	Officer Wanted	2,633	Suspicious Noise	145
Alarm-Other	51	Domes	1	Officer Wanted Caged Unit	5	Suspicious Person	1,213
Alarm-Residential	1,320	Domestic	503	Officer Wanted – Follow-up	454	Suspicious Vehicle	434
Animal Barking Dog	29	Domestic with Weapon	5	Officer - Found Property	154	Theft	1,214
Animal-Dog Bite	14	Drugs	230	Overdose	41	Theft - GTA	89
Animal –Loose Dog	39	Drunk	175	Panhandling	51	Theft-Identity	24
Animal Complaint	141	Drunk Driver	32	Parking Violation	553	Theft in progress	32
Arson	1	Escort	18	Person With Gun	26	Theft-Shoplifter	248
Assault	230	Fight	167	Person with Knife	9	Aid Motorist	5
Assault-Felonious	9	Fight-Knife	2	Prowler	19	Disabled Vehicle	214
Attempted Suicide	78	Fight-Weapon	3	Rape	11	Traffic-Parade detail	9
B & E	177	Fire	530	Robbery	34	Traffic-Vehicle Stop	1,496
B & E – In Progress	80	Fire – Support Requested	1	Robbery in progress	2	Traffic – Work Radar	9
Bad Check/Fraud	1	Foot Pursuit	5	Service-Dead Animal	2	Traffic – Accident – HS	213
Bar Check	10	Fraud	24	Service-Ice, Snow	2	Traffic Accident – PD	789
Bomb Threat	2	House Check	34	Service – Misc	39	Traffic Accident – PI	133
Broken/Open Door	100	Ill/Injured Person	134	Service – Sewer Problem	7	Traffic Detail	20
Broken/Open Window	6	Investigative Run	319	Service-Traffic Light	1	Vandalism	10
Building Check	579	Juvenile Runaway	55	Service-Water Break	3	Vehicle Pursuit	6
Burglary	214	Juvenile Complaint	597	Sex Offense	15	Warrant – Felony	133
Burglary In Progress	52	Mental	27	Shooting	4	Warrant – Misdemeanor	344
Check on Occupant Welfare	221	Missing Person	40	Soliciting – no permit	1	Warrant – Search	16
Dead on Arrival	25	Mutual Aid	70	Speeding Driver	48		
Deliver Message	62	Neighborhood Disturbance	227	Stabbing	7		
						TOTAL	20,566

PUBLIC SERVICE DEPARTMENT



William “Bill” Beaumont – Service Department Director

Mr. Beaumont is a lifelong resident of Portsmouth and the surrounding area. He is a Vietnam War Era veteran, and has been the Director of the Service Department since 2010. His past work experience includes 8 years as a Construction Inspector at Portsmouth’s Gaseous Centrifuge Enrichment Plant in Piketon, OH, 17 years as a Field Observer for Tanner Stone & Company Architects and 3 years as the Assistant Director of Engineering for the City of Portsmouth.

The Portsmouth City Department of Public Service is comprised of 5 Divisions: Sanitation – Street Maintenance – Traffic – Grounds Maintenance – Fleet Maintenance. This department oversees a combined operational budget in excess of 2.0 million dollars and employs 32 full-time personnel that are managed by the Public Service Director.

The Department of Public Service touches the daily lives of city residents in many ways. Whenever you travel any of the 110 miles of roads and bridges, play at or visit one of the 12 parks, walk through or around our beautiful cemetery, swim at the McKinley pool, dispose of household waste or bury a loved one, you are using just a few of the services that the city provides.

Employees mow over 165 acres of city parks, recreational facilities, and road sides every two weeks, and weed abate over 50 lots and empty houses. Employees will service and maintain over 50 traffic signals, over 5,000 street and traffic signs, and will paint/stripe over 80 miles of streets.

PUBLIC SERVICE DEPARTMENT

Every year the employees of the Public Service Department will respond to over 1,000 citizens calls, remove over 10,000 tons of solid waste from residents homes, sweep over 200 miles of street curbs and highway edges, utilize over 500 tons of material to patch pot holes, patch water line breaks, make road repairs, remove 1,000 cubic yards of leaves each fall, and spread around an average of 900 tons of salt during the winter.

These are just the highlights of what this department accomplishes year to year. There are many other things such as seasonal decorating, street blocking for parades and special events, removing dead animals from public streets/highways, tree planting, maintenance, and removal, which is done throughout the work schedule. The leaders that help with the day to day operations are:



Teresa Harmon – Service Department Clerk Typist



Dave Easter – Service Department Fleet Manager

PUBLIC SERVICE DEPARTMENT



Tom Bradley – Service Department Sanitation Supervisor



Sanitation Crew

L-R: Kyle Gibson, Jason Bradley, Tom Bradley, Sherie Porter, Aaron Shabazz, Ken Maynard, Scott Hayslip

PUBLIC SERVICE DEPARTMENT

Sanitation Crew



Mike Shannon



Jon Tackett



L-R: Josh Boone, Neal Lawson and Charles Parker

PUBLIC SERVICE DEPARTMENT MECHANICS



Ralph Hayslip



Ryan Hightower

PUBLIC SERVICE DEPARTMENT



CITY OF PORTSMOUTH SOLID WASTE STATION



Service Department Transfer Station Crew

L-R: Cody Simpson and Dwayne Woodrow

PUBLIC SERVICE DEPARTMENT



Herb Dillow – Service Department Street Supervisor



Service & Maintenance Department Street Crew

Back L-R: Butch Hobbs, Brian Mays, Tim Kamer, James Meadows

Front L-R: Scott Brunner, Howard Hayslip, Jeff Conley,

PUBLIC SERVICE DEPARTMENT



Service & Maintenance Department Street Crew
Rusty Blevins (Night Shift)



Street Sweeper

PUBLIC SERVICE DEPARTMENT TRAFFIC STAFF



Jack Tackett – Service Department Traffic Supervisor



Service Department Traffic Crew

L-R: Al Crawford and Jack Tackett

PUBLIC SERVICE DEPARTMENT



Greenlawn Cemetery

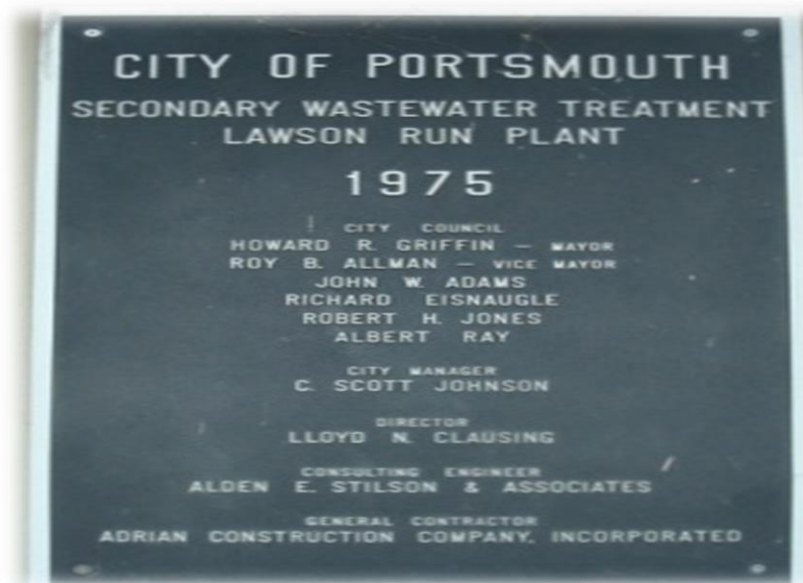


Service Department Cemetery Crew

L-R: John Blevins and Sandy Rawlins

PUBLIC UTILITIES

SEWAGE TREATMENT DEPARTMENT



SEWAGE TREATMENT DEPARTMENT



GRIT CHAMBERS



PRIMARY CLARIFIERS



TRICKLING FILTERS

SEWAGE TREATMENT DEPARTMENT



Richard Duncan – Sewage Treatment Department Director

Richard Duncan, P.E., is the Director of Wastewater and Flood Defense. There are 25 employees in the department, which is responsible for maintaining the sewage collection system for the City of Portsmouth, as well as the treatment of sewage to meet the standards of the Environmental Protection Agency. He is also responsible for the City's Flood Defense System which protects the city from flooding of the Ohio River. The Flood Defense System includes the levee, floodwall, and several large pumping stations.

Mr. Duncan was Portsmouth's Public Utilities Director from 1986 to 1997, when he left to work in construction engineering. Mr. Duncan has worked on major water and wastewater projects in Detroit, Toledo, Cincinnati and elsewhere. In 2005, he returned to work for the City in his current position.

He is a graduate of Portsmouth High School and the University of Cincinnati where he received a Bachelor of Science degree in Chemical Engineering. He is a registered professional engineer in the State of Ohio. He has also been certified as a Class IV Wastewater Operator and a Class III water treatment operator by the Ohio EPA.

Mr. Duncan is a lifelong resident of Scioto County and a member of Christ's Community Church. He represents the City as a member of the Association of Ohio Metropolitan Wastewater Authorities (AOMWA), the Ohio River Valley Sanitation Committee (ORSANCO), and the Ohio Water Environment Federation.

SEWAGE TREATMENT DEPARTMENT



Dave Vance – Chief Operator



Randy Nickles – Sciotoville Chief Operator

SEWAGE TREATMENT DEPARTMENT STAFF



Front L-R: Bob Hurn, Bryan Conley, Dave Vance, Melvin Williams, Chris Reed, Ed Roberts
Back L-R: Tommy Stewart, Casey Bragdon, Corey Bragdon



Tommy Stewart running test samples

SEWAGE TREATMENT DEPARTMENT STAFF



L-R: Randy Nickles, Harold Rowland, Adam Carver



Randy Lewis



Josh Gray – Night Shift

SEWAGE TREATMENT DEPARTMENT

Dave Vance, Portsmouth Chief Operator
Randy Nickles, Sciotoville Chief Operator
Tommy Stewart, Lab Technician
Bryan Conley, Class II Operator
Bob Hurn, Operator
Melvin Williams, Operator
Chris Reed, Operator

Ed Roberts, Operator
Harold Rowland, Operator
Randy Lewis, Operator
Adam Carver, Mechanic Welder I
Corey Bragdon, Mechanic Welder I
Casey Bragdon, Utility
Josh Gray, Operator

SEWAGE TREATMENT DEPARTMENT SEWER MAINTENANCE STAFF



Brian Stidham – Supervisor of Sewer Maintenance

Brian Stidham, Supervisor of Sewer Maintenance

Dave Easter, Crew Leader

Barry Nagle, Equipment Operator

Jason Blair, Equipment Operator

Dave Ingles, Utility Truck Driver

Richie Chapman, Utility Truck Driver

SEWAGE TREATMENT DEPARTMENT SEWER MAINTENANCE STAFF



**Front L-R: Brian Stidham and Dave Ingles
Back L-R: Barry Nagle, Jason Blair, Richie Chapman, Dave Easter**



SEWAGE TREATMENT DEPARTMENT FLOOD DEFENSE



Mark Puckett – Supervisor of Flood Defense



Phil Smith – Heavy Equipment Operator

There are 7 Flood Defense Pump Stations in the City of Portsmouth. The largest is Station No. 5 which has 3 large pumps. During heavy storms these pumps pump water over the levee to keep from flooding the city. The pumps must be manned while in operation. The pumps at this station each pump water out of the city at a rate of 24,700 gallon per minute per pump.



If there is a threat of flood the first flood gate will be installed when the river water reaches 50ft.



Discharge Pipes – Pumps off flood water

SEWAGE TREATMENT DEPARTMENT

On February 24, 2014, Portsmouth City Council authorized the appropriation for the construction of two levee relief wells in order for the City's flood defense system to be certified according to the standards set by the Federal Emergency Management Agency (FEMA). In September, Reiser Construction a local contractor was hired to prepare the site for the relief wells and in October the construction of the wells began. The relief wells will each be 61ft deep and will relieve the pressure on the levee if the river elevation is at a very high level. The well contractor was Moody's of Dayton.



SEWAGE TREATMENT DEPARTMENT PROJECTS



SEWAGE TREATMENT DEPARTMENT PROJECTS



Trench Box used to shore up the sides of a dig.



Sewer lines replacement



Director Duncan speaks to the owner of Dreier & Maller, the company the city uses to video the underground sewers to determine where to make repairs.



PUBLIC UTILITIES

WATER FILTRATION PLANT



The Filtration Plant is located just east of New Boston. Water is drawn from the Ohio River and then is treated to make it safe for human consumption. From the treatment plant water is pumped both east and west to our customers. The City has storage tanks and booster stations all over the area and the tanks are listed as follows: Serving areas west of the plant is a 350,000 gallon tank in West Portsmouth, 22,000,000 gallons in the Sunrise Avenue Reservoir, 1,000,000 gallon Sunrise High Tank which services the higher elevations of the City such as the Hospital, the Upper end of Mabert Road and North Hill Road, 350,000 gallons on Dehner Street in Rosemount, 100,000 gallons in Eden Park and 500,000 gallons at Cook Road that supplies the Southern Ohio Correctional Facility. Areas east of the plant are served via the 1,600,000 gallons in Basham Reservoir which is on the top of the hill across from Wal-Mart, 750,000 gallon tank in Franklin Furnace (green & white) 50,000 gallons at Woodland Heights, 800,000 gallons on top of Sugar Camp Road with feeds the upper elevations of Wheelersburg and 185,000 gallons on Canterbury Road.

PUBLIC UTILITIES

WATER FILTRATION DEPARTMENT



Sam Sutherland – Water Department Director

Sam Sutherland is the Director of Public Utilities-Water. He has been employed with the City since 1989 and is a graduate of Hocking College. He is a Class IV Water Supply Operator and is also certified in bacteriological and chemical testing of drinking water by Ohio EPA.

The water department has 38 employees and is responsible for the treatment and distribution of potable water to approximately 40,000 customers not only in the City of Portsmouth but also portions of Scioto County including West Portsmouth, Wheelersburg and Rosemount.

The Water Treatment Plant uses water from the Ohio River as its source. The plant is currently rated for 12 million gallons per day and is operating at approximately 5.5 million gallons per day.

The distribution system extends 25 miles to the east, 18 miles to the west and 10 miles to the north from the plant. The department is responsible for the operation and maintenance of all piping, valves, water meters, 900 fire hydrants as well as 11 booster stations, 9 water tanks and 2 finished water reservoirs.

Mr. Sutherland occasionally takes area schools on tours of the plant. If someone wants a tour of the plant, they need to call ahead of time and be put on the schedule.

WATER DEPARTMENT STAFF



Joe Poole – Chief Operator



L-R: Stacy Williams and Laura Roberts – Lab Technicians

WATER DEPARTMENT STAFF



L-R: Dennis Crabtree, Paul Pinson, Larry Landrum, Mark Williams, Tony LeMaster (Plant Operators) and Shane Baker (Utility Crew) Mark Adams (Special Projects Supervisor)



Naomi Shelpman – Plant Operator

WATER DEPARTMENT STAFF



Ryan Bratton - Plant Operator



**L-R: John Craigmiles (Backflow Prevention Officer),
Larry Johnson, George James (Supervisors)**

WATER DEPARTMENT STAFF



L-R: Mark Hicks, Dave Scott, Donnie Smith (Crew Leaders)



**L-R: Tony Redden, Robert Lunsford, Jeff Lansing, Keith Nyland, Aaron Smith
(Mark Tindall – Duane TerHaar not pictured)
Utility Crew**

PUBLIC UTILITIES WATER FILTRATION DEPARTMENT



**L-R: Stuart Davis, Chad Spriggs, David Crisp, Jeff Lansing, Keith Nyland, Aaron Smith, Tony Redden
Utility Crew**



Director Sam Sutherland sits in front of the new Gas Chromatograph

WATER WORKS DEPARTMENT



The Portsmouth Water Works Department is a municipal owned and operated utility. The Water Department receives no revenues from sales or property taxes, operating solely on funds from rates and service charges.

The Business Office is responsible for meter reading, billing, accounts receivable and payable, personnel records and customer service.

George Howard – Assistant Director

Gwen Priode – Payroll Clerk

Janie Lucas - Cashier

Trish Williams – Computer Operator

Brenda Buffington - Cashier

Chris Austin – Crew Leader

Josh Campbell – Meter Reader

Paul Stevens – Meter Reader II

Teresa Bratton – Department of Public Utilities Controller

WATER WORKS PERSONNEL



George Howard – Assistant Director



L-R Front Row: George Howard, Josh Campbell, Gwen Priode, Trish Williams, Brenda Buffington

L-R Back Row: Janie Lucas, Paul Stevens, Chris Austin

WATER WORKS PERSONNEL



Chris Austin – Crew Leader



Teresa Bratton – Controller for the Department of Public Utilities

MURALS



PHOTO'S FOR 2014



Tree City USA Award



**Visitor's from Portsmouth, England
Nigel & Sharon Tailyour 2014**



ALS Ice Bucket Challenge



**Proclamation for National Disability
Employment Awareness Month**



**Councilman Rich Saddler and Councilman Kevin E. Johnson
Grilling for the Employee Picnic**



City Employee Picnic

PHOTO'S FOR 2014



911 Ceremony



Swearing in of Lieutenant Mike Sines



**Swearing in of Firefighter Ashley Schwamberger
(First Female Firefighter in Portsmouth)**



Swearing in of Firefighter Tyler Snow



Swearing in of Firefighter Aaron Rawlins



**Swearing in of Captain Debra Jenkins,
Lieutenant Cory Sommers, Sergeant Andy Dawes**

PHOTO'S FOR 2014



Presented by Portsmouth City Council – City Clerk Diana Ratliff