



Design Review Board Application for Certificate of Appropriateness

City of Portsmouth, Engineering Department

728 2nd Street, Room 25, Portsmouth, OH 45662

Phone: 740-354-7557 Fax: 740-354-5383

Section 1317.01 of the Portsmouth City Code Provides for the Establishment of the Portsmouth Design Review Board. The Ordinance Empowers the Design Review Board with Authority to Review Proposals For Physical Changes to Properties in the Historic Boneyfiddle District of Portsmouth, as well as for Certain other Historic or Architecturally Significant Properties in other parts of the City. The Purpose of the Design Review Board is to Enhance the Economic, Cultural, Educational, and Recreational Qualities of the Community. If the application is denied, the procedure for appeal is spelled out in Section 1317.09 of the City Codes.

Date Filed: _____

APPLICANT: (check one) OWNER OTHER: _____

Name: _____ Phone: _____

Address: _____ Email: _____

City, State, Zip: _____

PROPERTY ADDRESS: _____

PLEASE EXPLAIN PROPOSAL BELOW

Indicate colors and materials to be used. Material and color samples or drawings and photographs may be required. Applicant may be required to provide additional information before the Design and Review Board can reach a decision on the application.

SCOPE OF WORK

NEW CONSTRUCTION EXTERIOR OF BUILDING DEMOLITION LANDSCAPING OTHER

Applicant: Do not write below this line

CERTIFICATE OF APPROPRIATENESS

Application By: _____

Property Location: _____

Approved

Denied Meeting to consider revised application will be held _____

Reason for Denial _____

Design Review Board Signatures

_____	Date: _____	_____	Date: _____
_____	Date: _____	_____	Date: _____
_____	Date: _____	_____	Date: _____
_____	Date: _____	_____	Date: _____